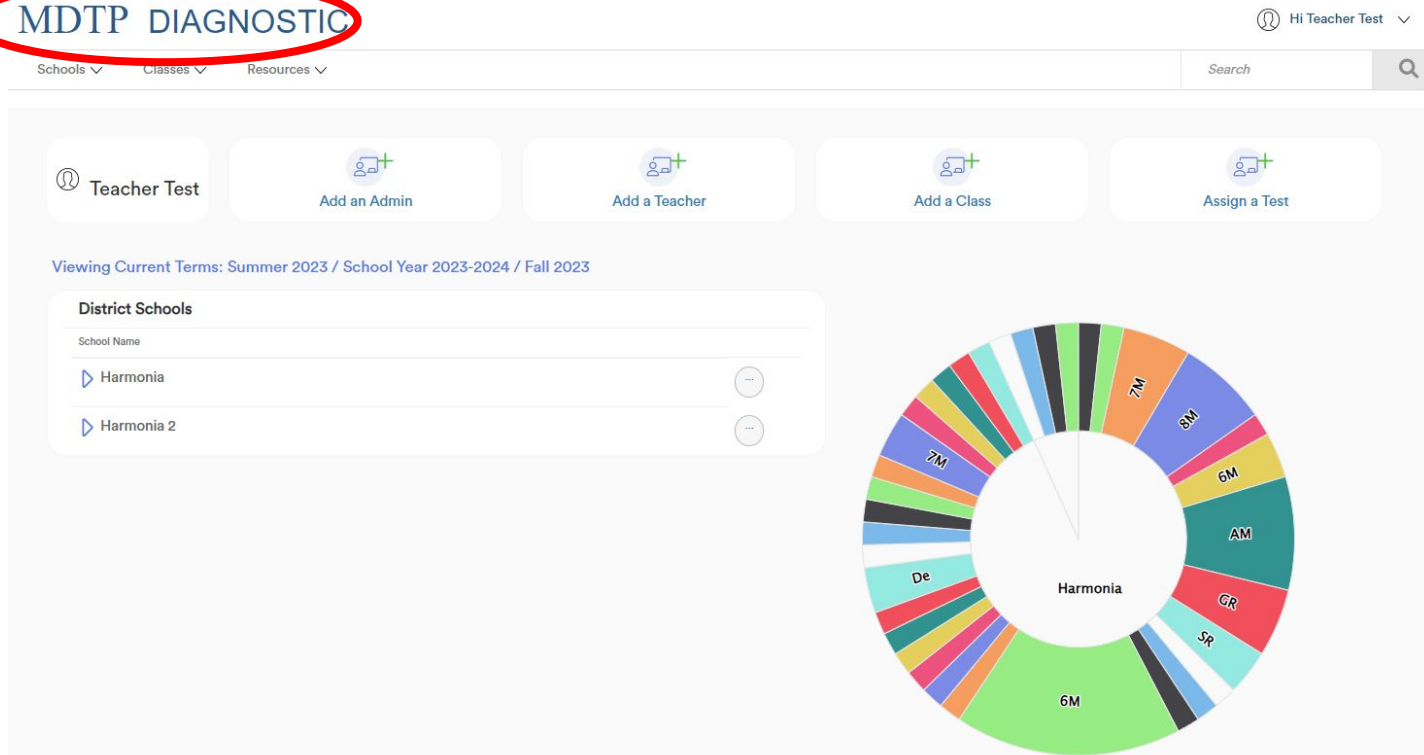


Navigating the Admin Dashboard

1) Click on “MDTP” in the top left of the screen to go the the dashboard.

MDTP DIAGNOSTIC



The screenshot shows the MDTP Admin Dashboard. At the top left, the text "MDTP DIAGNOSTIC" is circled in red. The dashboard header includes navigation links for "Schools", "Classes", and "Resources", a search bar, and a user profile dropdown for "Hi Teacher Test". Below the header is a row of five action buttons: "Teacher Test", "Add an Admin", "Add a Teacher", "Add a Class", and "Assign a Test". A section titled "Viewing Current Terms: Summer 2023 / School Year 2023-2024 / Fall 2023" contains a "District Schools" list with two entries: "Harmonia" and "Harmonia 2". On the right side, there is a donut chart for the "Harmonia" district, showing a distribution of students across various grade levels and subjects, with labels such as 7M, 8M, 6M, AM, GR, SR, 6M, De, and 7M.

2) If you have both an admin role and a faculty role, you will see the admin dashboard by default. To switch to the teacher dashboard, click **your name** in the top right then click **“Teacher Dashboard”**. See the **“Navigating the Teacher Dashboard”** tutorial for more information.

The screenshot displays the MDTP Diagnostic dashboard. At the top left, the text "MDTP DIAGNOSTIC" is shown. Below it are navigation links for "Schools", "Classes", and "Resources". A search bar is located on the right side of the top navigation bar. In the top right corner, a user profile dropdown menu is open, showing "Hi Teacher Test" and options for "My Profile", "Logout", and "Teacher Dashboard", with the latter being circled in red. The main dashboard area contains five action buttons: "Teacher Test", "Add an Admin", "Add a Teacher", "Add a Class", and "Assign a Test". Below these buttons, the current terms are listed as "Summer 2023 / School Year 2023-2024 / Fall 2023". On the left, a "District Schools" section lists "Harmonia" and "Harmonia 2". On the right, a donut chart for "Harmonia" is shown, divided into segments labeled with school codes: 7M, 8M, 6M, AM, CR, SR, 6M, De, and 7M.

- 3) This is the admin dashboard. The dashboard only displays classes and assignments of currently active terms. Classes and assignments in old terms are automatically archived.

MDTP DIAGNOSTIC

Hi Teacher Test

Schools ▾ Classes ▾ Resources ▾

Search



Teacher Test

Add an Admin

Add a Teacher

Add a Class

Assign a Test

Viewing Current Terms: Summer 2023 / School Year 2023-2024 / Fall 2023

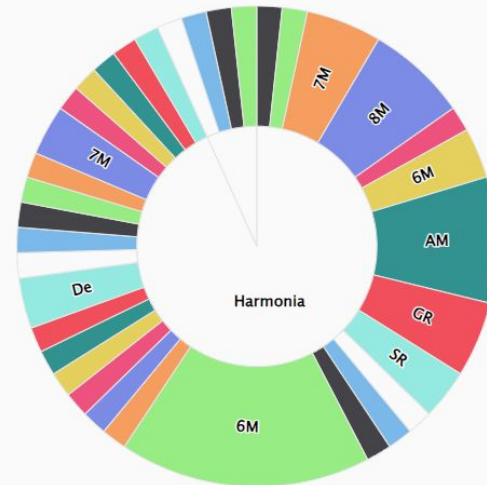
District Schools

School Name

▶ Harmonia



▶ Harmonia 2



- 4) The admin dashboard layout is the same for both district and school admins. School Admins will only see one school listed while District Admins will see all schools in their district listed.

MDTP DIAGNOSTIC

Hi Teacher Test

Schools ▾ Classes ▾ Resources ▾

Search



Teacher Test

Add an Admin

Add a Teacher

Add a Class

Assign a Test

Viewing Current Terms: Summer 2023 / School Year 2023-2024 / Fall 2023

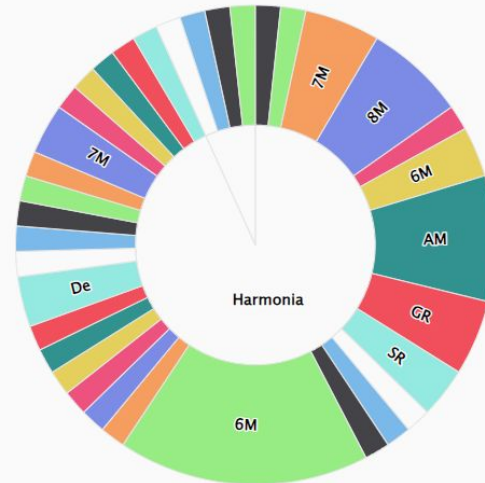
District Schools

School Name

▶ Harmonia



▶ Harmonia 2



5) Click the triangles next to the school name to show/hide details about the school.

MDTP DIAGNOSTIC

Hi Teacher Test

Schools ▾ Classes ▾ Resources ▾

Search



Teacher Test

Add an Admin

Add a Teacher

Add a Class

Assign a Test

Viewing Current Terms: Summer 2023 / School Year 2023-2024 / Fall 2023

District Schools

School Name

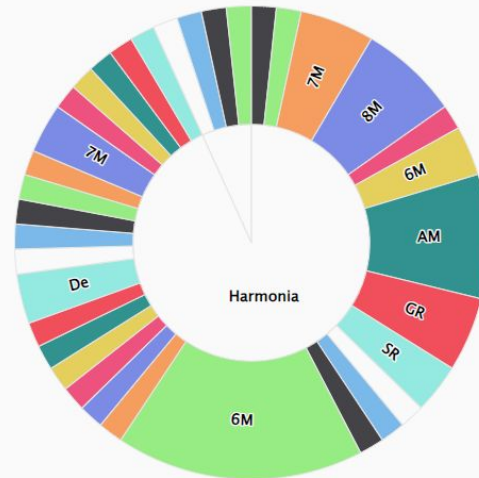
Harmonia

Faculty Current Assignments

View

| | |
|------------------|----|
| Wulfric Drury | 2 |
| Mitzi Fitzgerald | 44 |
| Siri LaPointe | 1 |
| Pastoria Porter | 2 |
| Jokull Sorensen | 5 |
| Teacher Test | 1 |

Harmonia 2



6) Click **“View”** to view all assignments for the school or click **“View”** next to the teachers name to view assignments for that teacher..

MDTP DIAGNOSTIC

Hi Teacher Test

Schools ▾ Classes ▾ Resources ▾

Search



Teacher Test

Add an Admin

Add a Teacher

Add a Class

Assign a Test

Viewing Current Terms: Summer 2023 / School Year 2023-2024 / Fall 2023

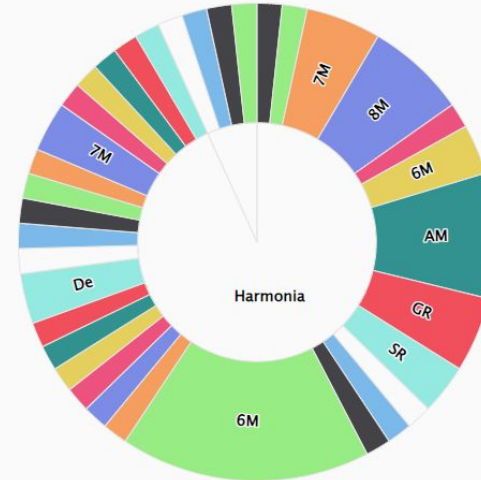
District Schools

School Name

Harmonia

| Faculty | Current Assignments | View |
|------------------|---------------------|------------------------|
| Wulfric Drury | 2 | ... |
| Mitzi Fitzgerald | 44 | New Assignment View |
| Siri LaPointe | 1 | ... |
| Pastoria Porter | 2 | ... |
| Jokull Sorensen | 5 | ... |
| Teacher Test | 1 | ... |

Harmonia 2



7) You may also click a section of the circle graph to view all assignments that fit that criteria. Hovering over the section will display the name and the number of assignments.

MDTP DIAGNOSTIC

Hi Teacher Test

Schools ▾ Classes ▾ Resources ▾

Search



Teacher Test

Add an Admin

Add a Teacher

Add a Class

Assign a Test

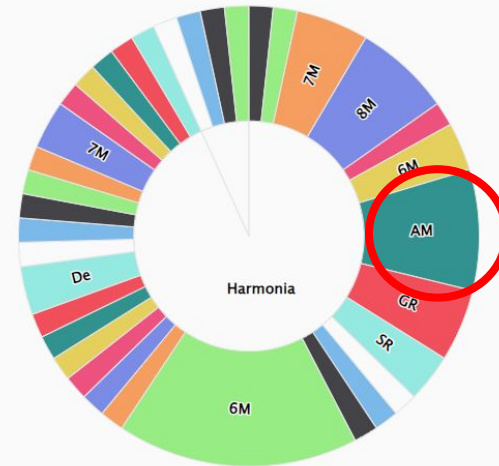
Viewing Current Terms: Summer 2023 / School Year 2023-2024 / Fall 2023

District Schools

School Name

Harmonia

Harmonia 2



8) The “**Current Assignments**” section is at the bottom of the dashboard. This section displays the same information as the circle graph. Click “**View**” to view all assignments that fit that criteria.

| Current Assignments | | | |
|--|----------|------------------|--------------------|
| Test Name | | | |
| Algebra 1/Integrated Math 1 Readiness *Field Test (AM45D22) | | | ... |
| | School | Faculty | No. of Assignments |
| | Harmonia | Mitzi Fitzgerald | 1 |
| | Harmonia | Pastoria Porter | 1 |
| Algebra 1/Integrated Math 1 Readiness *Field Test (AM45E22) | | | ... |
| Algebra 1/Integrated Math 1 Readiness *Field Test (AM45F22) | | | ... |
| Algebra 1/Integrated Math 1 Readiness Field Test (AM45D21) | | | ... |
| Algebra 1/Integrated Math 1 Readiness Field Test (AM45E21) | | | ... |
| Algebra 1/Integrated Math 1 Readiness Field Test (AM45F21) | | | ... |
| Algebra 1/Integrated Math 1 Readiness Test (AMR45A19) | | | ... |
| Algebra 1/Integrated Math 1 Readiness Test - Spanish (AMR45A19S) | | | ... |
| Assessment of Preparedness for 6th Grade Mathematics (6M35A20) | | | ... |

9) After clicking a section of the circle graph or clicking “**View**”, you will be taken to the Assignments page with the filters pre-populated to match the criteria.

MDTP DIAGNOSTIC

Hi Teacher Test

Schools ▾ Classes ▾ Resources ▾

Search



[Back to Previous Page](#)

[Dashboard](#) / [Classes](#) / [Assignments](#)

Assignments (5)

Filter by:

Faculty

Algebra 1/Integrated Math ▾

Summer 2023 , School Year 2023-2024 , Fall 2023 ▾

Filter

Reset Filter

[+ Add New Assignment](#)

| <input type="checkbox"/> | SCHOOL NAME | INSTRUCTOR | CLASS NAME | PERIOD | TEST TITLE | START DATE | CODE | ACTIVE | CODE EXPIRES | |
|--------------------------|-------------|------------|-------------------|-----------------|---|------------|-------|--------|--------------------------|--|
| <input type="checkbox"/> | 1 | Harmonia | Test, Teacher | 1 | Algebra 1/Integrated Math 1 Readiness Test (AMR45A19) | 01/30/2023 | | | | |
| <input type="checkbox"/> | 2 | Harmonia | Fitzgerald, Mitzi | Math 185 | Algebra 1/Integrated Math 1 Readiness Test (AMR45A19) | 10/26/2022 | | | | |
| <input type="checkbox"/> | 3 | Harmonia | Fitzgerald, Mitzi | Check New Tests | Algebra 1/Integrated Math 1 Readiness Test (AMR45A19) | 04/12/2022 | SPQ82 | No | Nov 29, 2022, 5:30:00 PM | |
| <input type="checkbox"/> | 4 | Harmonia | Fitzgerald, Mitzi | Math 185 | Algebra 1/Integrated Math 1 Readiness Test (AMR45A19) | 01/06/2022 | | | | |
| <input type="checkbox"/> | 5 | Harmonia | Fitzgerald, Mitzi | Math 185 | Algebra 1/Integrated Math 1 Readiness Test (AMR45A19) | 08/01/2019 | 3HX9E | No | Dec 10, 2021, 5:30:00 PM | |

Showing 5 out of 5 items